

**Friends of the New Mexico Farm & Ranch Heritage Museum**  
**MONTHLY BOARD OF DIRECTORS MEETING AGENDA**  
**Tuesday, April 16, 2024 @ 10 a.m.**  
**NMFRHM – Education Classroom**

1. Approval of agenda
2. Approval of minutes of March 12, 2024, monthly meeting
3. President's report
  - a. Golf cart arrival and transfer
  - b. Meeting with Site Manager for Ft. Selden
  - c. Membership levels
  - d. Joining Las Cruces Chamber of Commerce
  - e. Board of Directors vacancies
4. Treasurer's report
5. Museum Director's report
6. Office Manager's report
7. Marketing Specialist's report
8. Greenhouse/Garden update
9. Amending Bylaws to enlarge board size (relevant Bylaws sections on next page)
10. Committee reorganization
11. Outreach to state
12. New business
13. Next meeting
14. Adjournment

## SECTION 2. COMPOSITION AND DUTIES

The Board shall be composed of four (4) Officers, three (3) Directors, and two (2) non-voting *ex officio* members. The officers, who also function as directors, shall be a President, a Vice President, a Secretary, and a Treasurer. The *ex officio* members shall be the Director of the Museum (or designee of the Director) and a member of the Museum's governing board, which that body shall designate. All Officers and Directors shall be Friends' members in good standing, without regard to residence or citizenship. A quorum shall consist of four (4) voting Board members. Each Board member (Officers and Directors) shall have one vote. No proxy voting shall be allowed. Any proposition passed by a majority vote of Board members present shall be enacted.

All members of the Board are Directors. The Directors-at-Large are those members of the Board without a specific area of responsibility, e.g., President or Treasurer.

All Officers are responsible for developing and maintaining procedures that document the duties of their office to assist in the transition and training of the new incoming officers.

## SECTION 3. AMENDMENT OF BYLAWS

These Bylaws may be amended at any regular or special meeting of the membership by a majority vote, provided that all proposed changes have been set forth in detail in the notice of the meeting. Proposed changes may be submitted by the Board or by fifteen (15) Friends' members. Board approval of changes proposed by members is not required, but the Board may propose alternative changes to be included in the notice. Proposed changes, properly set forth in a meeting notice, shall be discussed at the meeting but shall not be altered; only the exact wording as it appears in the notice shall be accepted or rejected. If alterations or changes are suggested they may be brought up at another meeting called by the Board for that specific purpose.